



STERILE PROCESSING UNIVERSITY LLC. PRESENTS:

STERILE PROCESSING MANAGEMENT REGULATIONS AND RESPONSIBILITIES WEBINAR 2025

This course is intended for Sterile Processing Managers (new or experienced), Infection Preventionists, Ambulatory Surgery Administrators and Supervisors, Materials Managers, PeriOperative Managers and Sterile Processing Technicians or Supervisors who wish to move into a Management position.

DATES:

**FRIDAY, OCTOBER 10TH, TUESDAY OCTOBER 14TH, THURSDAY
OCTOBER 16TH AND FRIDAY OCTOBER 24TH, 2025**

*****NOTE: You will need access to a computer and a telephone (or a headset).*****


It is recommended you be in an area with little interruption.

The course covers basic management concepts, as well as, ALL regulations and recommended standards of practice for cleaning, disinfection, packaging and sterilization. All registrants will be provided with detailed handout materials and reference forms for use in managing their departments.

SPD continuing education credits have been approved by CBSPD and HSPA.

 **NOTE: This course is not a certification prep course; however, it's a continuing education course covering all aspects of SPD (see Agenda below).**

FEE: The registration fee for this webinar course is \$500 (for all days) which includes hand-out materials. Your registration cannot be processed without receipt of full payment. We accept VISA, AMERICAN EXPRESS and Master Card. A credit card form is attached in this packet. You can also pay by facility check. (No personal checks)

 **COURSE Registration deadline:** The deadline for the 2025 WEBINAR registration is **October 9, 2025.**



NOTE:All sessions will be fully recorded with slides and audio. If for any reason a staff member cannot attend a session, arrives late or needs to leave early for a session, we can send the link to the specific session(s) to make up.

Contact Hours –Sterile Processing Contact Hours (26.25) will be provided (CBSPD and HSPA) for any individuals who are already certified in Sterile Processing. Attendees must be present for the entire program to receive CEUs, or they will be pro-rated based on their attendance. In addition, you must complete and return the program Evaluation Form. If the attendee is not certified, a Certificate of Completion will be provided.

FACULTY: Nancy Chobin, RN, AAS, ACSP, CFER, CSPM is the President and CEO of Sterile Processing University, and developer of this course. She has taught this course for 30 years and continually updates it to provide the most current Standards and recommendations for effective practice and patient safety. She is a member of AAMI and numerous AAMI Committees, AORN (past member of their Recommended Practices Committee), SGNA and HSPA. Nancy has published extensively and lectures throughout the US and internationally. Nancy was named one of the 30 most influential people in infection control by Healthcare Purchasing News in 2007 and was awarded the AAMI Standards Developer Award in 2018. In addition, she is the principal author of *The Basics of Sterile Processing Textbook & Workbook*, *The Basics of Flexible Reprocessing Textbook & Workbook*, *Management Basics for SPD* and *The Basics of Sterilization for Dental Facilities textbook and Workbook*.

FACULTY cont.

Jason Marosi CSPDT, CSPM, TSC. Clinical Educator, Sterile Processing University, LLC, Lebanon, New Jersey. Jason has worked in the SPD field for over 29 years and has also performed consulting in SPD areas in healthcare facilities during this time, as well as, assisted with SPD Management courses provided by SPU.



Please note that, approximately one week prior to the start of the course, you will be emailed an invitation for the webinar. Please follow the instructions on the invitation. The invitation is only for the first day. You will be emailed subsequent invitations for each respective session. You will also be emailed the handout materials. Please make sure you have copied them to follow the presentations.

It is **strongly recommended** you have a headset and microphone for this webinar, however, in lieu of this equipment, an iPad, tablet or similar electronic device can be used. You can call the provided telephone number with a landline.

QUESTIONS: Call 1-908-840-4008 or email: nancy@spdceus.com or hello@spdceus.com

Thank you!

PROGRAM AGENDA – UPDATED INFORMATION

Day# 1

Rules, Regulations and Standards - AAMI Standards - ST-79, ST-58, ST-77, ST-91
(Endoscopes) new TIR documents
CJD - The Hidden Danger
Dealing with Manufacturer's Instructions for Use
SPD Policies and Procedures
Documentation - Impact on Liability
Best Practices for Decontamination - Point of Use
Treatment, Transport of soiled items, Cleaning
protocols, etc.
Question and Answer Time - Sharing Information

Day# 2

Management of Loaned Instruments
High Level Disinfection (ANSI/ AAMI ST-58)
Best Practices for Processing Flexible Endoscopes (ST-91)
Developing a Quality Surgical Instrument Processing Program
Question and Answer Time - Sharing Information

Day# 3

Best Practices for Assembly, Packaging including Wraps and Paper-Plastic Pouches,
Rigid Container Systems and Recommended Testing
Sterilization Methodologies: Steam, EO, Low Temperature Systems,
Ozone, Dry Heat, IUSS - **UPDATED**
Question and Answer Time - Sharing Information

Day#4

Product Testing - How Do I Comply?
Water Quality – What You Need to
Know
Establishing a Process Improvement Program for SPD
Sterile Storage Recommendations
Productivity and Staffing in SPD
Training Needs for SPD Personnel
Elements of a Competency-Based Job Description for SPD
Performing Competency Assessment
Question and Answer Time - Sharing Information

REGISTRATION FORM

Please register me for the "Sterile Processing Management" webinar course

NOTE: Registration fee is \$500 per person – Payment should be made by facility check, money order or credit card. If paying by facility check or money order, please mail to:

Sterile Processing University, 312 Presidential Drive, Lebanon, NJ, 08833. Enclose your completed Registration form with payment.

COURSE REGISTRATION FOR LIVE WEBINAR DEADLINE: October 9, 2025.

PLEASE PRINT ALL INFORMATION:

NAME: _____

**FACILITY
NAME:** _____

DEPT: _____

ADDRESS: _____

Is this your home address? _____

CITY: _____

ST: _____

ZIP CODE: _____

TEL: _____
(Area Code) Ext.

FAX: _____
(Area Code)

Preferred Email: _____

Are you Certified in SPD? _____ (Yes or No)

If certified, please indicate which Organization certified you below.

Sorry, Purchase Orders not accepted. Payment must be in the form of a facility check, money order or credit card (Visa, American Express and Master Card only). **If you are paying by credit card, please complete the credit form that follows.**

